

# OCNA41 Convention Committee Meeting Minutes

Date: 6-23-24

1. Chairperson Open the Meeting **Serenity Prayer**
2. **12 Traditions:** Michael C.
3. **12 Concepts:** Kristi K.
4. **Service Prayer:** <Read together>

Introduction and Welcome

## Attendance

Adam D.	Kevin C.	Ryan A.	Jake B.
Michael C.	Mack M.	Leroy H.	Jake V.
Ellie D.	Cheryl L.	Kellie R.	Tyler S.
Kristi K.	Tuscan D.	Ryan D.	Ron Jr. H.
Jeanette S.			

**TOTAL VOTING MEMBERS: 16**

## Agenda

1. Read and approve meeting minutes of Last meeting
2. Any New Members
3. Chairperson Report
4. Vice Chair Report
5. Secretary's Report
6. Treasurer's Report
7. Vice Treasurer's Report
8. Subcommittee's Reports
9. Old Business
10. New Business
11. Nominations and Elections
12. Request for Funds
13. Reading of something Spiritual
14. Announcements and next meeting
15. Close the Meeting with the Serenity Prayer

## Trusted Servants Reports

**Chair** - *“The 1 thing I believe about everyone here, is they’re motivated by selfless service to fulfill our Primary Purpose”*

- H&H Update - Hold vote on Hotel. Spooky Nook vs Marriott
  - Logo/Theme - Discuss and vote on pre/logo/emblem w/ flowers. Look to vote on Convention Logo in July
  - F&E - Update on events
  - Finances - brief update but Treasurer to provide the details
  - Update on Vice Treasurer
  - Update vote agree upon OCNA website. Up and running. Payments accepted Credit card/Venmo/Paypal.
  - Discuss vendor and who can/should sell merchandise at events
  - All should be helping and supporting any other committees.
    - Help F&E with upcoming functions, help set up, kitchen, clean up, etc.
  - PR/PI Event (Ad-Hoc)
  - NARANON - should be hearing from local NARANON trusted servant
  - Find someone to take on flyer distribution and sending flyers to all Areas via email/mail/ect
  - Someone to coordinate or track when other areas are having events (secretary)
- 
- Reminder about Unity and working together in cooperation. We are not alone. Need to communicate and work with other sub-committees. F&E > A&G > Merch > Prog > Welcoming
  - ALL FUNDS and BUDGETARY matters must get Convention Committee approval FIRST
  - Sub-Committee Roles are to present efforts/research/proposals to this body
    - All major decisions are made by the group conscience of the entire committee
    - Make sure that before anything is bought that it has approval from committee or the exec committee

### **Vice Chair**

-Coordinated with the program chair for chairing workshops at the fundraiser

-Turnout was great at the last fundraiser

### **Secretary**

April was the last time that we all sat down as a committee. We discussed our two options for hotels (Spooky Nook & Marriott) and our Theme and Logo.

We had an update on some of the fundraisers that are planned, one has been executed since then and turned out to be a success. Our next out of town fundraiser is being held in Springfield on July 27rd.

We discussed forming an Ad-Hoc for a PR/PI event, and also the possibility of offering NARANON services at OCNA41 Convention.

There had been a few attempts to have the V.Treasurer added to our bank account, all of which were unsuccessful. It has been brought to the committee's attention that our V.Treasurer has suffered a relapse in their recovery and at this time, we should be moving forward as a committee to allow another willing member to run for that position. The V.Treasurer position is now available.

Our Registration subcommittee has formed google docs for registration and banquets and have created pre-registration forms, which were already offered at our last fundraiser, as well as HAMANA fundraiser events. There were questions of what the budget is for Registration packets.

Arts & Graphics presented the committee with themes that were voted on, the committee voted that "In the light of our recovery, our assets begin to blossom" out of our Living Clean textbook.

Merchandising mentioned that their subcommittee has been weak in attendance as of lately - and have asked for support in that area.

Our last meeting was held via Zoom, during the OCNA40 Convention and was very Brief where we just touched base on Chair updates and the upcoming convention. We planned moving OCNA supplies to our area and all of that has been handled at this point

**Treasurer                      Beginning Balance: \$7588.89**

The bank account balance at the beginning of the meeting on 6/24/2024 was **\$7,588.89**.

The bank account balance at the end of the month was **\$7,947.14**.

**Income and Expenses:**

**Merchandising:** We had income of \$504.00 and expenses of \$475.26

**Registration:** We had income of \$2,001.92 and expenses of \$0.00

**Fund and Entertainment:** We had income of \$2,742.51 and expenses of \$649.10. We reimbursed Cheryl L. \$285.97 for excess expenses for Relationships in Recovery.

**Administration:** We received \$3,940.00 from OCNA 40 and an additional \$13.06 in donations

We had a total income of \$9,201.49 and expenses of \$1,124.36 for a profit of **\$8,077.13** for the month of June.

Our total profit/loss for OCNA 41 is **\$7,947.14**.

We may want to reach out to the pastor of the church for the \$100.00 Donation. We are fully self-supporting and cannot accept donations from non-members.

**Vice Treasurer**

Position Open

## Welcoming

- Need to reschedule the time that the subcommittee will meet. Saturday's are not a time that they can meet at the time.
- There are several interested members in serving on the committee and chair will reach out to Secretary with updates and minutes
- Could we set up times to work with treatment centers and other facilities on working to get members there?

## Programming

- Subcommittee Meeting 1st Sunday of Month at 3 PM for July and August
- Fundraiser July 27th in Springfield
  - o Main Speaker – Gary I (Springfield)
  - o Speakers from Springfield, Cincinnati, Dayton, Hamilton, Atlanta and Baltimore
- June 8th Speaker Jam was success
- Collaborating with Hotels and Hospitality to ensure requirements for the program are being captured in requests for proposals, proposals, and potential contracts with hotels.
  - o Discussed Spooky Nook and the benefit of having two ballrooms for men/women's rap and speakers during dance and/or other entertainment at convention.

## F&E

### Fundraising & Entertainment Committee Meeting 06/18/24

June 8<sup>th</sup> Relationships in Recovery, our 1<sup>st</sup> OCNA Fundraiser was a huge success!!!! We made over \$400 in our T-shirt, pie, and misc NA mdse raffle, \$98 in 50/50 Raffle with the winner donating his winnings back to OCNA. Many food items sold out! We netted over \$1,500+ overall. Speakers were great! A huge thank you to everyone who was there and helped with making this a success!!!! Service keeps us clean (and tired).

Our next event is June 25<sup>th</sup> Dinner & a Meeting. Home group members will be providing food. We will be providing pop and desserts. It is \$5 a plate including a pop, extra pop will be \$1 and desserts will be \$2 each. There will be a donation jar for No addict turned away for food plate donations. (This home group gets a lot of treatment people). We will also be selling t-shirt packages (Relationships in Recovery t-shirt + wristband + 2 speaker CD's AND Last year OCNA t-shirts + Mug + 2 speaker CD's) for \$10 each package. We have a raffle of 4 – 6 items and 50/50 raffle. We will also be doing OCNA registration.

Discussed July 27<sup>th</sup> Springfield Fundraiser. They will be doing all of the food; we will help them in the kitchen if they need it. We will provide t-shirts & baked goods for auction. There will be a jar for 1 cent per day clean or just a donation (which is on the flier). We are hoping for this year OCNA t-shirts to take to sell. We will also be doing registrations.

I have reached out to Buckeye Region RCM's to get contacts and re-contacted Ohio contact to schedule Fundraisers

We would like to request \$75 for Desserts for June 25<sup>th</sup> function

In loving Service Cheryl Lanser

## **H&H**

The H&H subcommittee has secured 2 proposals for the OCNA41 convention in May 2025.

After research and side by side comparison the proposals were presented at the OCNA41 service meeting 6/24. The group conscience carried and we will be holding our OCNA41 convention at The Spooky Nook in Hamilton.

The team at Spooky Nook has been busy with an out of town conference and a week long event at the venue but we expect to have a finalized copy of our contract after the sales team returns 7-1.

Once we have settled a few details and quoted some extras that the Programming committee has inquired about we will make arrangements to give the deposit and sign on behalf of OCNA41.

I will reach out to SN on Monday to schedule a time to meet this week and hopefully schedule a walk through for the Programming Subcommittee on 7/7. The Programming subcommittee plans to hold their monthly meeting at the venue for a walk through and planning. As soon as we confirm the walk through and an email invite will be sent out for anyone wanting to attend.

## **Registration**

- Google docs form for registration and banquet was created.

Need to get this moved to the [ocna41@gmail.com](mailto:ocna41@gmail.com) account

Confirm pre-registrants have been added

Separate into Pre-Pre-Reg (OCNA40 \$15) / Pre-Reg \$20 /

- Registration meeting time is now the 1 st Friday starting 7/5 @6PM. Have to verify the meeting space but can do zoom until we have meeting space

- Arts and graphics created a registration form

- Pre-registration is \$20 from September 15 th – December 31 st

- Pre-registration for \$25 starting January 1 st

- Regular Registration will be \$30 TBD

- We have 104 people that have registered

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## **A&G**

Good afternoon! It's a beautiful day to be clean!

The A&G Subcommittee continues to be productive with creating and developing some amazing ideas for possible banner design and shirt legos. The creative juices are definitely flowing!

We have been discussing possible options for seasonal t-shirts with leges which would correlate with OCNA fundraisers. (More will be revealed). One subcommittee member sat in on Tuesday's Fundraising and Entertainment subcommittee meeting to see how both subcommittees may work together to bring these ideas to fruition. It was reported back to me that the F&E subcommittee is definitely interested in working together to ensure that the OCNA 41 fundraisers and convention are the best that they can be.

We are excited to see where this may lead us!

need to add HH to flyers

## **Merchandise**

We made 55\$ Selling items at HAMANA event and have sent deposit slips and receipts to

We meet at 6:00pm, 2nd Wed of every month at: 1511 Philadelphia Ave. Middletown, OH

take a look at numbers for shirt sales to plan future ordering and sales for OCNA41

Merchandise needs volunteers to take merch to other areas to sell.

\*\*special needs chair would be willing to sell merch.

vendors have been sending leroy texts and emails asking if they can start selling their merch at our functions

-what are the steps that need to be taken to do these things?

## **Special Needs**

-the 3rd tuesday of the month at Covenant Community Church – to join HH & FE

until the hotel is picked, there's really no need for subcommittee meeting at this time

**Serenity Keeper**

-met with a few individuals who are interested in helping with security. when the hotel is picked, they would want to do a walk-through

-would the subcommittee be able to assist with helping at fundraisers

—Break at 1:53pm—

—Back at 2:05pm—

**New Business**

Temporary logo on the flyer was voted on but the permanent logo has not been decided on. There was a proposal to approve

TOTAL VOTING MEMBERS:17

Vote on Hotel Marriot vs Spooky Nook

For Marriott	Spooky Nook	Against	Abstain
3	14	0	0

*In the light of recovery,  
our assets begin to blossom*



**OCNA**

5-23-25 41 5-25-25

Vote on Temp/Emblem Design

For	Against	Abstain
13	0	0

**Action**

Kristi K. would like to run for V.Treasurer

-this was tabled until next meeting

-this position will be announced at meetings over the next month

### **Request for Funds**

jeanette \$25.00 for the quilt **13 for**

Cheryl &75.00 Dessert for the fundraiser **11 for**

Please send reports to [ocna41@gmail.com](mailto:ocna41@gmail.com)

### **OCNA41 Meeting Schedule and Convention Related Announcements**

4th Sunday of the month @ 1 pm West Chester Nazarene Church

7951 Tylersville Rd

**Zoom: 812 0627 9360**

West Chester Oh 45040

**Pwd: OCNA41**

**Fundraisers and Events - <https://ocna.naohio.org/events-and-fundraisers/>**

**June 25 - Fundraiser Dinner/Auction and a Meeting at Primary Purpose**

**6pm to 830pm @ 2860 Mack Rd Fairfield, Oh**

**July 27 - SASCNA OCNA41 Fundraiser**

**12-9pm @ 201 N. Limestone St Springfield, OH**

**Sept 14 - PUASCNA OCNA41 Fundraiser**

### **Convention Committee Meetings**

Sunday July 28, 2024

Sunday August 26, 2024

Sunday September 23, 2024

Sunday October 28, 2024

Sunday November 25, 2024

Sunday December 23, 2024

Reading of something Spiritual:



End with the **Serenity Prayer**

**closed at 3:24pm**